

WENDRON PARISH COUNCIL

Minutes of the Parish Council Meeting

Held at Wendron Cricket Club on Monday 8 June 2026 at 7.30pm

Present

Cllr R Durkin (Chairman), Cllr C Hinchey, Cllr T Robins, Cllr P Thorne, Cllr K Hampton, Cllr S Benney, Cllr R Benney, Cllr T Corpes,

In Attendance

The Clerk, 4 members of the public, Cllr Jenkin

1. Apologies

Apologies were received from Cllr K Dower, Cllr S Dooley

2. Declarations of Interest

No declarations of interest were received.

3. Minutes of the Previous Meeting

The Minutes of the Parish Council Meeting held on 11 May 2026 were considered and approved as a true and accurate record.

Proposed: Cllr P Thorne

Seconded: Cllr T Corpes

Unanimous 01.06.26

4. Matters Arising from the meeting held on the 11th May not covered elsewhere on this agenda

Cllr C Hinchey advised that he would be pleased to stand as Vice Chair and the Parish Council resolved to accept his nomination.

Proposed Cllr P Thorne

Seconded: Cllr K Hampton

Resolved unanimously 02.06.26

4.1 Highways Meeting – Andy Hosking

The Clerk updated Members following the recent meeting with Andy Hosking.

Discussion took place regarding:

Carnkie gritting provision

Retanna Picnic Area improvements

Verge maintenance adjacent to Stithians Lake

Park an Daras traffic concerns

Members noted the update and resolved that the Parish Council would contact Highways to formally request the extension of the gritting to include Carnkie Hill in the first instance

Proposed: Cllr S Benney

Seconded: Cllr C Hinchey

Resolved Unanimously 03.06.26

4.2 The maintenance of the lakeside verge was discussed. It was agreed that it was necessary to maintain the verge on the far side as discussed with Highways due to the concerns for Pedestrian safety. It was resolved to commence cutting the verge with an estimate of 6 cuts per year. The Clerk will approach SWL for a contribution as it is their leaflet directing walkers on to the Highway. Cllr P Thorne will approach SWW on the lake fencing which has been recently repaired but to a poor standard and incomplete

Proposed: Cllr R Durkin

Seconded: Cllr P Thorne

Resolved unanimously 04.06.26

4.3 Email Migration

The Clerk provided an update regarding the migration of Council email accounts and it was confirmed that all councillors were now on the new system.

5. Cornwall Councillor's Report

Councillor Loveday Jenkin provided an update on current Cornwall Council matters.

The Highway traffic scheme planned for Rame Cross unfortunately has not been selected to be taken forwards.

Park An Daras – Penrose Croft are holding an open day in August which the council are invited to, they are very keen to engage and have a Community Room on site which the local community groups and organisations will be able to utilise

Cllr Jenkin is discussing the matter of an old pump with the Asset Manager at Cornwall Council. Cllr Jenkin has advised this is an asset which should be retained the pump is not present and there may be some disrepair, details may follow in due course

The Cornwall Language Strategy is holding a consultation on the 'Let's Talk' website and Cllr Jenkin advised she is trying to encourage responses to be made.

Members noted the report.

6. Public Participation

A members of the public raised matters relating to local Highway issues.

The Chairman thanked the member of the public for speaking on the matter and it was agreed that Cllr T Robins would attend the site on behalf of the Parish Council

7. Park an Daras

Members received an update regarding matters affecting the Park an Daras estate.

Discussion included:

Permission has been granted for the noticeboard to be placed on a building near the park

Highway concerns were raised with Highways but there is no opportunity to make improvements

Ongoing engagement with residents and the local police

Progress made with transport over a new bus stop – this is going to Highways for planning potentially to be built 2027/8 and ongoing with requesting a postbox

8. IT & Security Policy

The IT & Security Policy, having been circulated and taken as read, was considered.

Resolved to adopt the IT & Security Policy, signed copies of the IT Policy to be returned by the next meeting with any additional points to add to be made

Proposed: Cllr R Durkin

Seconded: Cllr S Benney

Unanimous 05.06.26

9. Communications & Emails

Members discussed Council communications and the use of Council email accounts.

The Clerk reminded Members of the importance of conducting Council business through Council email addresses and to respond to emails on a regular basis especially when there is a request to respond.

10. Co-option of Parish Councillor

The Council considered the application of Mr Glyn Jones for co-option onto Wendron Parish Council.

Mr Jones addressed Members and outlined his involvement within the community, particularly within Park an Daras, together with his interest in practical community projects and environmental improvements.

Following discussion:

Resolved to co-opt Mr Glyn Jones as a Parish Councillor for Wendron Parish Council.

Proposed: Cllr R Durkin

Seconded: Cllr K Hampton

Resolved unanimously 06.06.26

Mr Jones signed the Declaration of Acceptance of Office and joined the meeting.

11. Neighbourhood Development Statement – no update as the information is still being processed from the Consultation

11.1 Neighbourhood Priorities Statements

Discussion took place regarding the benefits of developing a Neighbourhood Planning Statement to assist in influencing future planning policy.

Members agreed that further consideration should be given to the matter and Cllr Durkin would ask the company undertaking the NDP work for their advice and report next month

12. Finance

12.1 Financial Position

The financial position was received and noted.

It was confirmed that the AGAR would shortly be completed and the appropriate notice would be displayed on the website announcing the accounts inspection period.

12.2 Payments

Payments totalling £7,309.56 were considered.

Resolved to approve the payments.

Proposed: Cllr C Hinchey

Seconded: Cllr K Hampton

Unanimous 07.06.26

13. Planning

13.1 Planning Decisions

The Clerk updated Members regarding planning decisions received since the previous meeting.

Members noted the report.

13.2 Planning Applications Received After Publication of the Agenda

An appeal against the refusal of a certificate of proposed lawful use or development, pertaining to the siting of a caravan in Underlane, was received

The council resolved to not support the siting of this caravan. The Parish Council does not support the development of this site and has concerns around the siting of a caravan on this site

7 Councillors resolved that the Parish Council submit a response on this matter, 1 councillor abstained 08.06.26

13.3 Planning Applications for Consideration

Highgate, Edgecombe

Members considered the application.

Resolved to support the application on condition that for the avoidance of doubt the section 106 agreement should remain in force

Proposed: Cllr R Durkin

Seconded: Cllr K Hampton

6 Cllrs Supported, 2 Abstained 09.06.26

Seaview Cottage

Members considered the application.

Resolved to support the application.

Proposed: Cllr R Durkin

Seconded: Cllr S Benney

Unanimous 10.06.26

North Carn Farm

Members considered the application.

Resolved to support the application.

Proposed: Cllr R Durkin

Seconded: Cllr S Benney

Unanimous 11.06.26

14. Clerk / RFO Report

14.1 Playground Maintenance Review

The Clerk presented a report regarding the current playground inspection arrangements.

Members discussed:

Differences between annual and monthly inspection findings

Training opportunities

Inspection frequency

Defect tracking

Record keeping

Following discussion it was:

Resolved

To approve Routine Visual Inspection training for 5 councillors and the Clerk.

To establish a weekly inspection rota.

To adopt the Safety Culture inspection recording system.

To reduce the current monthly inspections to a quarterly inspection

To introduce improved defect monitoring arrangements.

To review the effectiveness of the system after 12 months.

Proposed: Cllr R Durkin

Seconded: Cllr S Benney

Unanimous 12.06.26

14.2 Playground Potential New Equipment

Members received concept proposals from Schoolscapes for the future play area.

Discussion took place regarding:

Equipment options

Accessibility

Outdoor gym equipment

Potential grant opportunities

The question of any terms relating to potential land transfer to Wendron Parish council

Members agreed that further work should be undertaken before selecting a preferred option.

14.3 LMP Grant

The Clerk provided an update regarding Local Maintenance Partnership funding that an application had been submitted for various works.

14.4 Rame Bus Stop Signage

Members considered proposed signage improvements.

Resolved to support the proposal.

Proposed: Cllr R Durkin

Seconded: Cllr K Dower

Unanimous 13.06.26

14.5 Retanna Picnic Site

Members received an update regarding improvement works undertaken by Fix & Flourish CIC.

The Council recognised the significant contribution made by volunteers and the commitment of Fix and Flourish to work with the Parish Council to continue to improve the area and the bus stop until the end of the year – to include fixing the benches, tree planting, fitting the bins and regular litter picks.

Resolved to approve a donation of £500.

Proposed: Cllr R Durkin

Seconded: Cllr S Benney

Unanimous 14.06.26

14.6 Lowertown Community Group Donation Request

Members considered a request for financial assistance.

Following discussion it was resolved to not support the application, but it was suggested that the group may want to approach the Parish Council in the future if there was a more suitable project to consider

Propose Cllr R Durkin

Seconded Cllr Cllr T Robins

Unanimous 15.06.26

14.7 Churchyard Burial Request

Members considered a request relating to a burial within the churchyard.

Discussion took place regarding current policy and precedent.

It was resolved to permit the request in this instance and that a new policy would be drafted to cover all matters involved.

Proposed: Cllr R Durkin

Seconded Cllr T Corpes

Unanimous 16.06.26

14.8 Defibrillators

The Clerk updated Members regarding the condition of parish defibrillators.

Particular concerns were raised regarding:

Penmarth defibrillator which is currently off the Circuit and awaiting repair, possible water ingress

Broken window at Burras defib

Cllr T Robins agreed to look at both defib phone boxes and carry out the repair to the phone box glass

The Clerk will update at the next meeting on repairs and training opportunities

15. Chairman's & Councillors' Comments

Members raised several matters including:

Cllr K Hampton raised concern for the damage to the bridge at Burras. The Clerk advised for the councillor to report the matter and forward the reference so it could be chased with Highways

A request was made to get an update on the Ruby Terrace Playground

16. Future Agenda Items

No further matters were raised

17. Date of Next Meeting

The next meeting of Wendron Parish Council will be held on Monday 13 July 2026.

The meeting closed at 9.30 pm.

Resolution Schedule

Ref	Resolution
01.6.26	Approval of Minutes
02.6.26	Appointment of Vice Chairman
03.6.26	Request for Carnkie Hill Gritting
04.6.26	Stithians Lake Verge Maintenance
05.6.26	Adoption of IT & Security Policy
06.6.26	Co-option of Glyn Jones
07.6.26	Approval of Payments
08.6.26	Underlane Caravan Appeal Response
09.6.26	Support Highgate, Edgecombe Application
10.6.26	Support Seaview Cottage Application
11.6.26	Support North Carn Farm Application
12.6.26	Playground Inspection Arrangements
13.6.26	Support Rame Bus Stop Signage
14.6.26	£500 Donation to Fix & Flourish CIC
15.6.26	Decline Lowertown Community Group Request
16.6.26	Churchyard Burial Request

Approval of Minutes

These Minutes were approved by Wendron Parish Council as a true and accurate r
of the meeting held on 8 June 2026.

Signed: Ross D

Cllr R Durkin
Chairman, Wendron Parish Council

Date: 13/7/26