

WENDRON PARISH COUNCIL

www.wendronparishcouncil.org.uk

To All Members of Wendron Parish Council

Dear Councillor,

I hereby summon you to attend the Annual Meeting of Wendron Parish Council to be held on **Monday 13th May 2024 immediately following the Annal Parish Meeting in the Penmarth Methodist Sunday School.**

AGENDA

- 1 Election of Chair of the Parish Council.**
- 2 Chair's Declaration of Acceptance of office**
- 3 To Receive Apologies of Absence**
- 4 To Receive Declarations of Interest:**
 - a) in items on the agenda
 - b) of gifts (received as a result of being a member of the Council) of a value greater than £50
- 5. To confirm the minutes of the Annual Meeting held on the 15th May 2023**
- 6. Matters arising from the Annual Meeting held on the 15th May 2023, not covered elsewhere on the Agenda.**
- 7. To confirm the minutes of the Meeting held on the 8th April 2024.**
- 8. Matters arising from the Meeting held on the 8th April 2024, not covered elsewhere on the Agenda.**
- 9. Public Participation.**
Matters raised by Members of the Public. The Chairman will be limiting this item to 15 minutes. This is the only point on the Agenda where Members of the Public are permitted to speak unless they are invited by the Chairman at an appropriate point on the Agenda in order to answer particular matters raised in connection with an item on the agenda.
- 10. Cornwall Councillor's Comments**
- 11. Election Of Vice-Chairman**
- 12. Standing Orders**
Review and adoption of Wendron Parish Council's Standing Orders.
- 13. Financial Regulations**
Review and adoption of Wendron Parish Council's Financial Regulations.
- 14. Risk Assessment**
Review and adopt Wendron Parish Council's Risk Assessment document.
- 15. Appointment Of Councillors To Posts Of Responsibility:**
 - Bank Signatories
 - Neighbourhood Plans
 - Notice-Boards

Burras
Carnkie
Edgcumbe
Penmarth
Porkellis
Rame Cross
Trevenen Bal
Trewennack

- Defibrillators
Burra
Penmarth
Rame Cross
Trewennack
- Wendron Lawn Cemetery
- Carnkie-Wendron Village Hall
- Helston and South Kerrier Area Community Network Panel

16. Parish Council Matters

Co-opted members

To consider the co-option of Parish Councillors

17. Appointment of the Internal Auditor for 2024/25.

18. Renewal of Insurance Policy

To review the terms of Wendron Parish Council's Insurance Policy with Aviva cover with Aviva through the firm in the sum of £720.02

19. PARISH COUNCIL MATTERS

The Neighbourhood Development Plan

To receive an update on progress

20. FINANCE

20.1 Annual Governance and Accountability Return 2023/24

20.1(a) Members to declare conflicts of interest with the appointed External Auditor BDO LLP.

20.1(b) To receive the Internal Auditors Report

20.1(c) To acknowledge the Annual Governance Statement for 2023/24

20.1(d) To receive & approve the Accounting Statement for 2023/24

20.2 To note the Council's financial position as at 30th April 2024

20.3 To authorise all payments & invoices due in May 2024.

21 PLANNING

21.1 To make observations on planning applications including the following:

21.1(a) **PA24/02680 – Polmarth House, Penmarth** – Erection of extension to provide an indoor swimming pool and library/study area.

21.1(b) **PA24/02817 – Land South East of Little Tolcarne, Burras** – Certificate of Lawfulness for existing use of the land for the stationing of a caravan for human habitation.

21.1(c) **PA24/02502 – The Shippon, 6 Trellil Court, Trewennack** – Listed Building Consent to attach a television aerial to the modern extension at the back of the property.

21.2 To consider planning applications received after the publication of the Agenda.

21.3 Decisions notified:

PA24/01141 – APPROVED - Retenna House Farm, Retenna, – Change of use from agricultural land to parking area incidental to dwelling.

(WPC – Supported)

PA23/00063 – APPROVED – The Old Vicarage, Penmarth – Proposed extension and renovations to the Old Vicarage, Penmarth

(WPC – Supported)

PA24/01246 – REFUSED - Little Halabezack Barn, Polhigey, Carnmenellis - Application for a Lawful Development Certificate for an Existing use in respect to the construction of a building used for purposed ancillary to the keeping of horses.

21.3 To note planning decisions received after the publication of the Agenda.

22. Clerk's Report.

22.1 Report on current stock of 'Five Walks around Wendron' and other commemorative items

23. Chairman's Comments

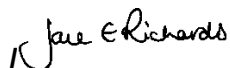
24. Councillors' Comments

25 Matters For Inclusion At Future Meetings

26. Date And Time Of Next Meeting

The next Meeting of the Full Council will be held on Monday 10th June at 7.30pm in Penmarth Methodist Sunday School.

Given under my hand this 7th May 2024.



Jane E Richards
Clerk / RFO