

WENDRON PARISH COUNCIL

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Minutes of the Annual Meeting of Wendron Parish Council held on Monday 13th May 2024 at 7:15p.m

Present: Cllr R. Durkin (Chairman)
Cllr Mrs S Moyle
Cllr G Looker
Cllr Mrs K Hampton
Cllr P Thorne
Cllr S Jenkin
Cllr R Ferris (from point noted)
Mrs J Richards (Clerk)

1 members of the public was present.

1 Election of Chair of the Parish Council.

Cllr Mrs S Moyle nominated Cllr R Durkin, who accepted the nomination. The nomination was seconded by Cllr P Thorne.

There being no further nominations, Members voted on Cllr R Durkin's nomination.

RESOLVED that Cllr R Durkin be elected Chairman of the Parish Council for the ensuing year.

Proposed by Cllr Mrs S Moyle seconded by Cllr P Thorne and carried unanimously.

MINUTE: 01/05/04

2. Chair's Declaration of Acceptance of Office

Cllr R Durkin duly read out and signed the Declaration of Acceptance of Office of Chairman and chaired the remainder of the meeting.

3. To Receive Apologies of Absence.

No apologies were received.

4. To receive declarations of Interest:

a) in items on the agenda: - None were declared

b) of gifts (received as a result of being a Members of the Council) of a value greater than £50 - None were received.

5. To confirm the Minutes of the Annual Meeting held on the 15th of May 2023

6. Matters arising from the Annual Meeting held on the 15th of May 2023

The Clerk advised that items 5 & 6 on the Agenda had been included in error. These Minutes had been confirmed and actioned at the Council Meeting held in June 2023.

7. To confirm the Minutes of the Meeting held on the 8th of April 2024.

RESOLVED to accept the Minutes of the Council Meeting held on the 8th of April 2024 as a true record of the proceedings.

Proposed by: Cllr Mrs S Moyle seconded by. Cllr G Looker and carried unanimously.

MINUTE: 02/05/24

8. Matters Arising from the Meeting held on the 8th of April 2024, not covered elsewhere on the Agenda.

The Clerk informed the Members that no responses had been received to communications sent to: Coastline Housing and The Headteacher, Halwin School.

2)

Countryside access had been contacted with regard to the concerns about fencing on the Bridleways around Stithians Reservoir – South West Water had been contacted regarding this issue, letter to be sent from the Parish Council to add their concerns.

R Sanders has agreed to carry out some maintenance on the footpath linking 185/2 and 187/1.

9. Public Participation

The Chairman invited the member of the public present to address the Meeting.

Representations were received in support of PA24/02680. The Chairman thanked the speaker for his comments.

10. Cornwall Councillor's Comments

CCllr Loveday Jenkin addressed the Members on the following matters:

- She had attended a very long planning meeting recently which included the appeal application for works required at Carbis Bay following the G7 summit – the appeal was refused, and work would have to be completed. The appeal for the application for The Old Vicarage, Penmarth was successful, and the work can now be undertaken.
- The residents of Ruby Terrace had contacted her, Porkellis regarding maintenance charges by Coastline Housing a meeting was being arranged.
- Trewennack Footpath
- Highways – lack of proper notice and poor signage for the road closures through Penmarth.

Cllr Mrs K Hampton asked that following on from the recent visit of the Duke of Cornwall which focused on provision of accommodation for the homeless, why the recently constructed; 'pods' in Pool were still unoccupied. Cllr Jenkin was not aware of the reason but would endeavour to find out.

11. Election of a Vice – Chairman

RESOLVED that the Parish Council would not have this appointment.

Proposed by Cllr R Durkin seconded by Cllr G Looker and carried unanimously.

MINUTE: 03/05/24

The Chairman agreed that Agenda Item 21.1 Planning would be brought forward to this point in the Meeting, but for the purpose of these Minutes, they will be recorded in chronological order.

19:20hrs Cllr R Ferris entered the Meeting following the completion of Agenda Item: 21.1 (a)

12. Standing Orders

RESOLVED to adopt the Standing Orders as presented to the meeting.

Proposed by: Cllr R Durkin seconded by Cllr Mrs S Moyle

MINUTE: 04/05/24

13. Financial Regulations

RESOLVED to adopt the amended version of the Financial Regulations as presented to the meeting.

Proposed by: Cllr R Durkin seconded by Cllr Mrs S Moyle

MINUTE: 05/05/24

14. Risk Assessment

RESOLVED to adopt Wendron Parish Council's Risk Assessment document. As presented to the meeting.

Proposed by Cllr R Durkin seconded by Cllr Mrs S Moyle.

MINUTE: 06/05/24

15. Appointment Of Councillors To Posts Of Responsibility:

RESOLVED to confirm the following appointments to posts of responsibility:

- Bank Signatories: Cllr R Durkin, Cllr Mrs S Moyle, Cllr R Ferris, and the Clerk
- Neighbourhood Plans: Cllr Mrs B Borman, Cllr R Ferris
- Notice-Boards

Burras	Cllr Mrs B Borman
Carnkie	Cllr R Durkin
Edgcumbe	Cllr P Thorne
Penmarth	Mr G Gibson
Porkellis	Cllr Mrs K Hampton
Rame Cross	Cllr P Thorne
Trevenen Bal	Mr N van den Berg
Trewennack	Mr N van den Berg
Wendron	Cllr R Durkin
- Defibrillators

Burras	The Clerk
Penmarth	The Clerk
Rame Cross	The Clerk
Trewennack	The Clerk
- Wendron Lawn Cemetery Cllr Mrs S Moyle
- Carnkie-Wendron Village Hall Cllr Mrs B Borman
- Helston and South Kerrier Area Community Network Panel Cllr R Durkin

Proposed by Cllr Mrs S Moyle seconded by Cllr Mrs B Borman and carried unanimously.

MINUTE: 07/05/24

16. Parish Council Matters

Co-opted members

The Clerk advised that no applications had been received.

17. Appointment of the Internal Auditor for 2024/25.

RESOLVED that Mr James Peter Richards be appointed as the Parish Council's Internal Auditor for the financial year 2024/25.

Proposed by Cllr R Durkin seconded by Cllr Mrs S Moyle.

MINUTE: 08/05/24

18. Renewal of Insurance Policy

RESOLVED to confirm the adequacy of the current arrangements for insurance cover in respect of all insured risks and approve the payment of £720.02 to Clear Councils due on renewal by 1st June 2024,

Proposed by Cllr R Durkin seconded by Cllr R Ferris and carried unanimously.

MINUTE: 09/05/24

19. Parish Matters

Neighbourhood Development Plan

Verbal brief received: Cllr R Durkin and the Clerk had participated in a Zoom Meeting with Steve Besford-Foster on 25th April. Revised questionnaire had been drawn up. There would be a Parish Council stand at the West of Cornwall Motor Show being held on at Wendron Cricket Club on 30th June – to promote the NDP and encourage residents to complete the revised questionnaire.

Cllr Mrs S Moyle briefed the Members on the damage caused to the bench placed in memory of County Councillor Mick Clayton in Carnkie. The family were quite upset and asked if the bench could be moved to the Village Green in Penmarth – which is opposite this family home.

RESOLVED that the bench could be relocated to Penmarth, and costs be obtained for placing a new bench in Carnkie.

Proposed by Cllr Mrs S Moyle seconded by Cllr R Ferris and carried unanimously.

MINUTE: 10/05/24

20 Finance

20.1 Annual Governance and Accountability Return 2023/24

RESOLVED:

(a) The Members declared that there were no conflicts of interest with the appointed External Auditor BDO LLP.

(b) To approve the Internal Auditors report as presented to the Meeting.

(c) To respond 'yes' to all questions asked in the Annual Governance Statement for 2023/24.

(d) To approve the Accounting Statement for 2023/24.

Proposed by: Cllr R Durkin seconded by Cllr Mrs B Borman and carried unanimously.

MINUTE: 11/05/24

20.2 To note the Council's financial position as of 30th April 2024

The Clerk drew the Members attention to the Financial Reports detailing the financial position as the 30th of April 2024. The information was noted.

20.3. To authorise the payments due in May 2024.

RESOLVED that all invoices and regular payments due in May 2024, voucher No's 5 - 17 are authorised for payment via BACS. Cllr Mrs S Moyle and Cllr R Durkin signed the payment authorisation report.

Proposed by Cllr R Ferris seconded by Cllr Mrs S Moyle and carried unanimously.

MINUTE: 12/05/24

21. Planning

To make observations on planning applications including the following:

21.1(a) PA24/02680 – Polmarth House, Penmarth – Erection of extension to provide an indoor swimming pool and library/study area.

RESOLVED to support this application.

Proposed by Cllr Mrs S Moyle seconded by Cllr R Durkin and carried unanimously by those Members present at this point.

MINUTE: 13/05/24

Cllr R Ferris was not present in the Meeting at the point this application was discussed.

21.1(b) PA24/02817 – Land South East of Little Tolcarne, Burras – Certificate of Lawfulness for existing use of the land for the stationing of a caravan for human habitation.

RESOLVED that the Parish Council can neither confirm nor refute the statements made in relation to PA24/02817.

Proposed by Cllr Mrs S Moyle seconded by Cllr R Durkin

MINUTE: 14/05/24

- 21.1(c) **PA24/02502 – The Shippon, 6 Trellil Court, Trewnnack** – Listed Building Consent to attach a television aerial to the modern extension at the back of the property.

RESOLVED to support this application.

Proposed by Cllr Mrs S Moyle seconded by Cllr G Looker

MINUTE: 15/05/24

- 21.2 **To consider planning applications received after the publication of the Agenda.**

PA23/030639 – Viscar Farm Holiday Cottages, Porkellis – Proposed extension to agricultural building.

RESOLVED to support this application and carried unanimously.

Proposed by: Cllr Mrs S Moyle seconded by Cllr R Durkin and carried unanimously.

MINUTE: 16/05/24

PA24/03111 – Little Rame Farm, Rame Cross – Change of Access for Approved Barn Conversion, Demolition of Barns, and Construction of two dwellings and associated works.

RESOLVED to support this application and carried unanimously.

Proposed by: Cllr Mrs S Moyle seconded by Cllr R Durkin and carried unanimously.

MINUTE: 17/05/24

PA24/03335 – Gaydon House, Rame Common – Continued use of the extension as a self-contained dwelling.

RESOLVED to support this application and carried unanimously.

Proposed by: Cllr Mrs S Moyle seconded by Cllr G Looker and carried unanimously.

MINUTE: 18/05/24

- 21.3 **Decisions notified:**

PA24/01141 – APPROVED - Retenna House Farm, Retenna, – Change of use from agricultural land to parking area incidental to dwelling.

(WPC – Supported)

PA23/00063 – APPROVED – The Old Vicarage, Penmarth – Proposed extension and renovations to the Old Vicarage, Penmarth

(WPC – Supported)

PA24/01246 – REFUSED - Little Halabezack Barn, Polhigey, Carnmenellis - Application for a Lawful Development Certificate for an Existing use in respect to the construction of a building used for purposed ancillary to the keeping of horses.

- 21.3 **To note planning decisions received after the publication of the Agenda.**

PA24/01764 – APPROVED – Northwest Polmarth Farm, Polmarth – Extensions to the dwelling and remodelling of roof (including change of use of a parcel of land. From agricultural to domestic use)

(WPC – Supported)

PA22/05040 – REFUSED – The Gwynsac, Crelly, Trenear – Retention of kennel building, whelping shed and use of land for siting a mobile home (to be used as a crib room and welfare base washing, food, and administration).

(WPC – Did Not Support)

- 22 **Clerk's Report.**

Report on current stock of 'Five Walks around Wendron' and other commemorative items.

The Clerk presented her report a copy of which is attached to these Minutes.

RESOLVED: that the remaining stock will be distributed to various local groups / organisations / schools and any remaining items to be available on the Parish Council stand at the West Cornwall Motor Show.

Proposed by Cllr Mrs S Moyle seconded by Cllr R Ferris and carried unanimously.

MINUTE: 19/05/24

23 Chairman's Comments

The Chairman Cllr R Durkin briefed the Members on the 'Big Lunch' being held at the Porkellis Village Hall on 2nd June, this would be free of charge, those attending could make donation to St Julia's Hospice, but this was not compulsory. The Committee asked if the Parish Council would make a donation to assist in the purchase of the food for the lunch.

RESOLVED that the Parish Council would donate the sum of £200 to Porkellis Village Hall.

Proposed by Cllr R Ferris seconded by Cllr P Thorne

MINUTE: 20/05/24

Cllr Durkin reported that he had attended the Meeting to discuss the Wendron Leats and Helston Kennels and a decision had been taken to undertake a survey to find out what problems there are. The Clerk was asked to write to Helston Museum of Cornish Life to ask when the display / film detailing the Leats & Kennels would be open?

24. Councillor's Comments:

Cllr G Looker bade farewell to the Members and stated how much he had enjoyed being involved with the Parish Council. The Chairman thanked him once again for his contribution to the Council.

Cllr Mrs B Borman reported that the play area in Carnkie was looking very tired and dirty. The Clerk to ask the contractor if he could carry out some maintenance work in the play area.

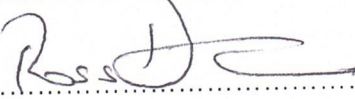
25. Matters for Inclusion at the next Meeting.

Cllr R Ferris asked that the provision of a 'Play Area' for Penmarth be included on a future Agenda.

26. Confirmation of date and time of next Meeting

Confirmed that next Meeting of the Council would be held on Monday 10th June at 730p.m. The meeting to be held at Penmarth Methodist Sunday School.

Meeting closed at 21:15hrs.

Signed:  Chairman

Date:  20/6/2024